

Girl Scout Silver Award Project Proposal Instructions

The Girl Scout Silver Award™, the highest award a Girl Scout Cadette can earn, gives you the chance to do big things and make your community better in the process.

This Project Proposal is to be used by you (and/or your team)—a registered Girl Scout Cadette in grades 6 to 8—with assistance from your adult Girl Scout volunteer supervisor, troop/group leader, and project advisor (optional) to gain approval for your Silver Award project idea **BEFORE** continuing your project.

This form will help you think through the details of your project, helping make sure you have a plan in place that will set you up for success early on. Let's get started!

How to complete this form:

1. Familiarize yourself with Silver Award guidelines: review the *Cadette Workbook for Earning Your Silver Award* and complete any council training on your local council's webpage.
2. Read the Silver Award Project Proposal questions ahead of time and think about your answers. If you are working in a group, fill it out together! You can work with a team of up to three other Cadettes or on your own. One form should be completed per project.
3. Complete and submit the Silver Award Project Proposal. Approval is necessary **BEFORE** the project may continue.

A few friendly reminders:

- Finish your Silver Award Take Action™ project and Final Report by September 30 of the year you or your oldest team members complete 8th grade.
- Take photos and/or video to document your project along the way—you'll be asked to share them in your Final Report!
- The Final Report will require updating and reflecting on your approved Project Proposal. Keep a copy of this Project Proposal so you can answer the questions more easily.
- When the Silver Award project winds down, the outcome may not be exactly as planned. That's OK! Girl Scouts earn the Silver Award as long as award requirements have been met. What Girl Scouts learn in the process about themselves and the world around them is what's most valuable. Look at any unexpected twist as a learning opportunity.
- If your project ends up significantly changing from your current Project Proposal, please contact the person who approved your proposal to let them know and they will advise you on next steps.



Girl Scout Silver Award Project Proposal

Council _____

Team members: Confirm the full names of each Girl Scout on the project. Please include troop number, current grade, email, and mailing address. (See *Cadette Workbook for Earning Your Silver Award*, Step 2.)

| Full Name | Troop Number | Current Grade | Email and Mailing Address | Training (when/how) |
|-----------|--------------|---------------|---------------------------|---------------------|
| | | | | |
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| | | | | |
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List additional adult resources:

| | Responsibilities | Name | Email | Phone Number |
|--|--|------|-------|--------------|
| Troop/Group Leader* | Managing guidelines for any project donations, money-earning activities, or use of troop funds and approvals, where relevant | | | |
| Adult Girl Scout Volunteer Supervisor* | Silver Award project team supervision, including managing safety and Silver Award procedures | | | |
| Project Advisor (optional) | An adult who has some level of knowledge, skills, expertise, or access to resources that can help with your project | | | |

*Volunteers in these roles must be registered and background checked. One adult may fill multiple roles.

Prerequisite: Provide the award title, completion date, and reflection for each team member.

Team Member Name _____

| Prerequisite Award Title | Date Completed | What did you do? | What did you learn? | What would you do better, or differently? |
|--------------------------|----------------|------------------|---------------------|---|
| | | | | |

Team Member Name _____

| Prerequisite Award Title | Date Completed | What did you do? | What did you learn? | What would you do better, or differently? |
|--------------------------|----------------|------------------|---------------------|---|
| | | | | |

Team Member Name _____

| Prerequisite Award Title | Date Completed | What did you do? | What did you learn? | What would you do better, or differently? |
|--------------------------|----------------|------------------|---------------------|---|
| | | | | |

Team Member Name _____

| Prerequisite Award Title | Date Completed | What did you do? | What did you learn? | What would you do better, or differently? |
|--------------------------|----------------|------------------|---------------------|---|
| | | | | |

Tell us about your project plan:

Project Title _____

Proposed Start Date _____

Proposed Completion Date _____

1. The issue the project will address is... (Please include a 3–4 sentence description. See the *Cadette Workbook for Earning Your Silver Award*, Step 4.)

2. It matters because... (Please include a 3–4 sentence description. See the *Cadette Workbook for Earning Your Silver Award*, Step 4.)

3. My target audience (who is going to benefit) is... (Please include a 1–2 sentence description. See the *Cadette Workbook for Earning Your Silver Award*, Step 4.)

4. **Community members who I contacted or partnered with** to research my issue and find the root cause (See *Cadette Workbook for Earning Your Silver Award*, Step 3.):

| Name | Organization | How might they help? |
|------|--------------|----------------------|
| | | |
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5. A **root cause** of my issue is... (Please include a 3–4 sentence description. See the *Cadette Workbook for Earning Your Silver Award*, Steps 3 and 4.)

6. My team's project idea is... (Please include a 3–4 sentence description of your project, including the desired result and how it addresses the root cause of your issue. See the *Cadette Workbook for Earning Your Silver Award*, Step 4.)

Tip: Check out the “Take Action vs. Community Service” section of the *Cadette Workbook for Earning Your Silver Award* to make sure your project is truly Take Action.

7. How will you create a plan to make your project **sustainable**? (Check the boxes that apply. See the *Cadette Workbook for Earning Your Silver Award*, Step 5.)

Implement a permanent solution that can be used after the project is complete, including a plan for maintenance and use.

Educate and inspire others in the community or within Girl Scouts to be part of the change. Make a plan that your community partner can continue.

Advocate to change a rule, regulation, or a law and encourage others to join.

Specifically, my team will plan to make the project sustainable by... (Please include a 3–4 sentence description.)

8. Please provide a description of your team’s **leadership**. (See the *Cadette Workbook for Earning Your Silver Award*, Steps 2 and 5.)

| Name | Leadership Roles | Responsibilities |
|------|------------------|------------------|
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9. Silver Award projects sometimes require money or nonmonetary donations of goods. If your project requires this, then please estimate supplies/donations needed and potential costs. A budget worksheet with actual supplies and costs will be required with the Final Report. (See the *Cadette Workbook for Earning Your Silver Award*, Step 5 and the template pages.)

Also reference the Money Earning Policies in the Cadette Workbook.

| Supplies/Donations | Cost (even if \$0) |
|--------------------|--------------------|
| | |
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| | |

10. Check **Yes** to indicate you are aware that each individual team member should spend a minimum of 50 hours working on their Silver Award project and will maintain a time log. (See the *Cadette Workbook for Earning Your Silver Award*, Step 6 and the template pages.)

11. Try it: Describe how you will try to make your project measurable by sharing the goal your team set to measure your project’s success... (See the *Cadette Workbook for Earning Your Silver Award*, Step 5.) **[Optional]**

12. Try it: Describe how you will try to make a national and/or global link... (See the *Cadette Workbook for Earning Your Silver Award*, Step 5.) **[Optional]**

Signature Page

We*—the Girl Scout Cadette(s), troop/group leader, and adult Girl Scout volunteer supervisor—agree and understand that the Silver Award Project:

- Cannot be just a collection or donation drive. Donations may be part of a larger Silver Award project.
- Cannot be a fundraiser for another organization, program, or individual.
- Is not simply volunteering time for another organization in an already existing project.
- Cannot be done by multiple teams. Only one team (1–4 Girl Scouts) may collaborate on each Silver Award project.
- Is a Take Action project, not a community service project—even if the community service project is very large and takes a lot of time and hard work.

I, Girl Scout Cadette, have read and understand all the requirements and guidelines specific to the Girl Scout Silver Award as outlined by the *Cadette Workbook for Earning Your Silver Award* and council-specific requirements. I am aware of all deadlines for the Girl Scout Silver Award. Should any major plans change, I will contact the person who approved my proposal.

Girl Scout Signature _____ Date _____

Girl Scout Signature _____ Date _____

Girl Scout Signature _____ Date _____

Girl Scout Signature _____ Date _____

I, the adult Girl Scout volunteer supervisor, recognize it is the Cadette’s responsibility to fulfill the requirements for the Girl Scout Silver Award including all deadlines. I understand that they must uphold guidelines specific to their project as outlined by the *Adult Guide for Earning the Silver Award* and the *Cadette Workbook for Earning Your Silver Award*, and council-specific requirements.

Signature _____ Date _____

I, the Girl Scout troop/group leader, have reviewed the above Girl Scout Silver Award Project Proposal. I am aware of the requirements and guidelines outlined by the *Adult Guide for Earning the Silver Award* and the *Cadette Workbook for Earning Your Silver Award*, as well as council-specific requirements and believe this project aligns with those requirements.

Signature _____ Date _____

*Adults may cover multiple roles in the Silver Award process.