

Welcome to The OVAL

We're so happy to have you here.

Nestled in the South Mountain Reservation near Maplewood, NJ, The OVAL is the perfect spot for a troop picnic, bridging ceremony, evening campfire or a day/overnight of camping fun. Our rustic cabins are a great first-time camp experience; more advanced campers can pitch their own tents in the woods or on the lawn. Use The OVAL as your base camp as you explore miles of hiking trails in the adjacent South Mountain Reservation or stay on site to enjoy classic camp activities like archery, arts & crafts, and more! The OVAL is removed from the hustle and bustle of metro New Jersey so you can unplug, tune in and get outside without going too far off the grid. We are here to make your stay easy, enjoyable and fun! *While camping at The OVAL is primarily seasonal, as our cabins are not winterized, check with the Camp to see year-round availability!*

This packet includes important information about fees, basic policies, and a reservation form. Please carefully read all of the documents, fill out the Reservation Form, and return it with the required \$100 non-refundable, non-transferable deposit. Reservations will be entered in our schedule only when a deposit and the proper paperwork are received.

- All cancellations and site releases must be received in writing **twelve weeks** prior to your reservation date or you will be responsible for full payment of sites originally scheduled.
- Final payment for cabins/tent units is due **four weeks** prior to your arrival. Payment for add-ons is due the week after your trip.
- All paperwork and necessary certifications are due **two weeks** prior to your arrival.
- Any GSHNJ troops or service units must complete and submit a [Troop Trip Application](#) and [Roster Template](#) **thirty days** prior to your event to info@gshnj.org.
- Prior to arrival, all members of your group will need to verify that they are not presenting any symptoms of illness/communicable disease or recently interacted with anyone who has been ill.



Please note, it is likely that you will be sharing The OVAL with others and careful scheduling is necessary to accommodate the needs of everyone on site.

If you have any questions, please contact us at rentals@gshnj.org. Make sure to include your rental date and "The OVAL" in the subject line.



What Do You Want to Do?

		RATES
Overnight Camping Event	Available Mid- April to Mid-October. Select your accommodations, plan your own activities or pick from ours, and select other venues around camp to explore. <i>Want to camp after October or before April? Check with the Camp Team at rentals@gshnj.org.</i>	See below for individual site rates
Day Trip	Available year round, weather permitting. Use of the camp from 9 am - 6 pm. A covered shelter can be provided for your use, based on availability. Activities are charged based on outlined fees.	\$5 per person per day
Evening Campfire	Available year round, weather permitting. A great way to gather your troop, group, or Service Unit! Come to The OVAL and gather around the main campfire circle in the field area. S'mores supplies, firewood and fire starters provided. Lead the activity yourself or add on a SME at the fees listed below. Campfire time period is a maximum of 2 hours.	\$6 per person per campfire
OVAL Field Fire Circle Picnic Grove	The central area of camp is shared by everyone. The OVAL has open space for outdoor activities, a flag pole, and parking. There is one large fire circle with benches that comfortably accommodate up to 30 people, with ample space for more seating. Double-sided stone grills on the field are perfect for outdoor cooking. The Picnic Grove has tables for general use.	Cost dependent on chosen activities and based on availability.

Where Will You Stay?

SITE	SEASONAL ACCOMMODATIONS (Mid-April to Mid-October)	GSHNJ Rates	Non-Profit Rates *
Cabin Amenities	Cabins have a large main room, with stone fireplace(not usable at this time), screened porch, kitchen, and bathroom. Cabins have running cold water (seasonally), flush toilets, and electricity. Cabins are seasonal and do not have heat. Kitchens are equipped with a propane-powered stove, refrigerator, sink with running cold water, and basic cooking equipment. The large main rooms can be used for activities or sleeping and have tables & benches. Screened porches can be used as sleeping areas. There are two cots and mattresses in each cabin; all others sleep on the floor.	See below for individual cabin rates.	
Kresge Kottage Capacity 20-25	Deer has all the standard cabin accommodations, plus two shower stalls with hot water, recently renovated bathrooms, and a small designated parking area next to the cabin. Separate bathroom access from the porch makes it appropriate for coed usage.	1 night: \$150 2 nights: \$200	1 night: \$200 2 nights: \$250
Wy.so.mi.sh. Cabin Latifah's Lodge Camp Natalie Kipp Hannan Hall Capacity 15 -25	The cabins at The OVAL are great for any campout! Sleeping on the enclosed porch brings the full overnight experience to the ultimate level!	1 night: \$125 2 nights: \$175	1 night: \$175 2 nights: \$225
Camp-Wide – All Sites	Want the whole camp for your group? This is the package for you! One or two night overnight accommodations are part of the fee; staff and activities are additional.	1 night: \$500 2 nights: \$800	1 night: \$700 2 nights: \$950
Pitch Your Own	There are spaces available for you to pitch your own tent – we recommend renting a cabin, as well, to ensure bathroom access and cover if needed. If there is a portapotty on site, you will have access to that. Unsure how to proceed? E-mail rentals@gshnj.org with your group size and we can guide you!	1 night: \$5/ person 2 nights: \$8 / person	1 night: \$8/ person 2 nights: \$12/ person

Add On Some Activities!

Please contact for For-Profit Rates

Activities are based on availability of staffing and may be canceled due to weather.		RATES
Archery	Available Mid-April to Mid-October, 7 years old and older. Learn the basics of archery including safety, how to hold a bow, and how to shoot. Requires a certified archery instructor; see below to add on a subject matter expert. Whole day = 9am-6pm; Half day = 9am-1pm or 2pm-6pm	1 hour: \$40 2 hours: \$75 Half day: \$150 Whole day: \$300
Hiking Trails	Explore miles of hiking trails in the adjacent reservation.	FREE
Make and Take Crafts	We'll provide instructions and all the supplies you need to inspire your creativity as you craft your own unique work of art to keep as a souvenir or give as a gift.	Varies based on the activity.
Meeting Space	Looking for a space for your Girl Scout Troop meeting or activity? Then a cabin at the OVAL is for You! Up to 25 participants per cabin.	\$25 per hour
Outdoor Cooking	Looking to teach your girls about outdoor cooking and need a little help? We'll provide the equipment, recipes, and ingredients for a sweet treat: you lead the activity or we can provide a Subject Matter Expert. You provide any allergy-related substitutes.	Varies based on the chosen food plus cost of SME.
Program In a Box	Program kits include equipment, charts, and instructions to help you lead traditional camp activities including fire building, knife skills & safety, knots, orienteering, hiking, and team building. Not confident enough to lead it yourself? See below to add on a subject matter expert to do the teaching for you.	\$30/day Replacement fees charged for all unreturned equipment.
Subject Matter Experts	Some activities require trained personnel to be present during your planned activity, and the number of personnel depends on the size of your group. We can provide archery instructors, arts & crafters, outdoor cooking coaches, and more. Whole day = 9am-6pm; Half day = 9am-1pm or 2pm-6pm	1 hour: \$30/SME 2 hours: \$60/SME Half day: \$120/SME Whole day: \$240/SME

We have a lot to offer at The OVAL and know you can craft a great camp experience with what is available. Use the reservation form below to set your dates and give us a basic idea of what you're looking for in your event. If you are looking for something different from what's listed here, need more information, or want advice on best practices, we're standing by to help you plan – just reach out! Submit your general outline using the options included below, and then be ready for a call to discuss details. Contact us at rentals@gshnj.org with questions and/or to submit your completed reservation paperwork.



Complete this reservation form and return it with your deposit. A confirmation, invoice, and site-specific packet will be emailed to you. No reservation request will be held without the deposit payment. Questions? Contact us at rentals@gshnj.org

Type of Rental Group: GSHNJ SU # _____ GSHNJ Troop # _____
 Out-of-council GS SU # _____ Out-of-council Troop # _____

Event Contact:

Name Group Name/Troop Number/SU Information

Address City State Zip

Email Address (please print) Cell Phone

Facility Requested: Please indicate your choice for overnight accommodations and corresponding dates and times.

Kresge Kottage Choice # _____ Latifah's Lodge Choice # _____
 Camp Natalie Kipp Choice # _____ Wy.so.mi.sh. Cabin Choice # _____
 Full Camp Choice # _____ Hannan Hall Choice # _____
 Pitch Your Own Choice # _____ # of tents _____

of youth _____ # of adults _____ for overnight camping Troop Meeting space

Day Trip \$5/person # of youth _____ # of adults _____
 Campfire \$6/person # of youth _____ # of adults _____ Please include a subject matter expert _____

1st Choice Arrival Date _____ Time _____ Departure Date _____ Time _____
 2nd Choice Arrival Date _____ Time _____ Departure Date _____ Time _____

Reservation fees: Total fees of \$100 or less must be paid in full at the time of the reservation. If the fees total more than \$100, a deposit of \$100 is due at the time of the reservation in order to hold the site. The remainder of the rental fee is due four weeks prior to arrival. If the date you requested is available, a rental invoice with billing and additional information will be issued. If the date is not available, you will be notified. If no date works for your group, then the deposit will be refunded. All Non-GSHNJ rental groups will need to provide a Certificate of Insurance naming GSHNJ as the insured for dates of the trip.

Canceling a portion or entire reservation: All cancellations must be received in writing 12 or more weeks prior to your arrival date. If you cancel by this time, you will receive a refund minus the non-refundable, non-transferrable deposit. No refund will be issued if fewer than 12 weeks' notice is given. If the site is closed by GSHNJ due to weather or maintenance problems, a credit for a future rental or a full refund will be issued.

I understand and agree to the Site Reservation Procedures: _____
Signature Date

Payment Method: Make payable to Girl Scouts Heart of New Jersey.
 Check being sent Visa MasterCard Discover American Express

Card #: _____ Exp Date: _____ Security Code: _____
 Cardholder Signature: _____
 Cardholder Name: _____ Cardholder Zip Code: _____

Email to: rentals@gshnj.org and if needed **Mail Check to:** GSHNJ, Attn: Finance, 201 East Grove Street, Westfield, NJ 07090

Add-On Activities

Activities may be added-on during your visit, but we encourage you to reserve them in advance to ensure availability and staffing if needed. Most are subject to weather, capacity, and scheduling.

Archery: Available Mid-April to Mid-October, 7 years old and older. Requires 1 certified archery instructor per every 12 participants. For groups that are larger than 12 a 2-hour session is recommended.

- | | |
|---|---|
| <input type="checkbox"/> Full day, \$300 + \$240/instructor | <input type="checkbox"/> 2-hour session, \$75 + \$60/instructor |
| <input type="checkbox"/> 9am-1pm, \$150 + \$120/instructor | <input type="checkbox"/> 1-hour session, \$40 + \$30/instructor |
| <input type="checkbox"/> 2pm-6pm, \$150 + \$120/instructor | <input type="checkbox"/> Additional instructor (if needed) |

Make and Take Crafts: We'll provide instructions and all the supplies you need to inspire your creativity as you craft your own unique work of art to keep as a souvenir or give as a gift. Group size may impact variety of supplies.

- | | | |
|---|----------------|--|
| <input type="checkbox"/> Wooden birdhouse, \$4/person | # people _____ | <input type="checkbox"/> Subject matter expert for 1, \$30 |
| <input type="checkbox"/> Mini wood slice ornament, \$3/person | # people _____ | <input type="checkbox"/> Subject matter expert for 2 hrs, \$60 |
| <input type="checkbox"/> Wooden picture frame, \$3/person | # people _____ | <input type="checkbox"/> Subject matter expert 9am-1pm, \$120 |
| <input type="checkbox"/> Canvas tote, \$4/person | # people _____ | <input type="checkbox"/> Subject matter expert 2pm-6pm, \$120 |
| <input type="checkbox"/> String Art, \$5/person | # people _____ | <input type="checkbox"/> Subject matter expert 9am-6pm, \$240 |
| <input type="checkbox"/> Rock Painting, \$3/person | # people _____ | |
| <input type="checkbox"/> Fairy Houses, \$5/person | # people _____ | |
| <input type="checkbox"/> Beady Buddies, \$4/person | # people _____ | |
| <input type="checkbox"/> Lanyard Keyring, \$2/person | # people _____ | |
| <input type="checkbox"/> Bead Bracelets, \$2/person | # people _____ | |
| <input type="checkbox"/> Seasonal Nature Crafts, \$4/person | # people _____ | |
| <input type="checkbox"/> Candle Painting, \$6/person | # people _____ | |

Outdoor Cooking: we'll provide the equipment, recipes, and food for a sweet treat, you lead the activity (you provide any allergy-related substitutes). Group size may impact variety of supplies.

- | | | |
|---|----------------|--|
| <input type="checkbox"/> S'mores supplies, \$2/person | # people _____ | <input type="checkbox"/> Subject matter expert for 1, \$30 |
| <input type="checkbox"/> Dessert burrito supplies, \$4/person | # people _____ | <input type="checkbox"/> Subject matter expert for 2 hrs, \$60 |
| <input type="checkbox"/> Banana boat supplies, \$3/person | # people _____ | <input type="checkbox"/> Subject matter expert 9am-1pm, \$120 |
| <input type="checkbox"/> Campfire apples supplies, \$3/person | # people _____ | <input type="checkbox"/> Subject matter expert 2pm-6pm, \$120 |
| <input type="checkbox"/> Campfire cones supplies, \$4/person | # people _____ | <input type="checkbox"/> Subject matter expert 9am-6pm, \$240 |
| <input type="checkbox"/> GORP/trail mix supplies, \$3/person | # people _____ | |

Program in a Box: each kit contains supplies, charts, and instructions to help you lead your chosen activity. Groups larger than 12 may need more boxes; \$30/box

- | | |
|--|--|
| <input type="checkbox"/> Fire Building | <input type="checkbox"/> Subject matter expert for 1 hr, \$30 |
| <input type="checkbox"/> Orienteering | <input type="checkbox"/> Subject matter expert for 2 hrs, \$60 |
| <input type="checkbox"/> Knife Skills & Safety | <input type="checkbox"/> Subject matter expert 9am-1pm, \$120 |
| <input type="checkbox"/> Knots | <input type="checkbox"/> Subject matter expert 2pm-6pm, \$120 |
| <input type="checkbox"/> Team Building | <input type="checkbox"/> Subject matter expert 9am-6pm, \$240 |

Troop Meeting Space: for indoor meeting and activity space, \$25/hour per cabin for up to 25 participants.

Day _____ Time _____ Number of Cabins 1 2 3

Interested in something else, but don't see it listed here? Contact us at rentals@gshnj.org .

Participant Waiver of Liability

I/We hereby accept any and all responsibility for, and assume the risk of, any and all injury or damage to the attendees which might arise directly or indirectly as a result of, and/or participation in, The OVAL program. I/We hereby expressly release, discharge, and hold harmless from any liability whatsoever the Girl Scouts Heart of New Jersey and all employees and volunteers in their capacities as representatives of GSHNJ, except for injuries caused intentionally, or by willful misconduct. I/We certify that I/We are familiar with the contents of this release, that I/We have read and understand the same, and that it is my/our intention by signing this release that the same is binding not only of me/we, but my/our heirs, administrators, executors, successors, and assigns.

Signature _____ Date _____