

# Welcome to Camp Hoover!

## We're so happy to have you here.



Disconnect, unwind, and enjoy an outdoor adventure with us! Encompassing 340 acres of deciduous forest beside the gorgeous Swartswood Lake in Middletown, NJ, everyone is welcome to spend a day sharing in the beauty, charm, and adventure awaiting you.

Camp Hoover is a wonderful place for your Girl Scout troop, community team, family, party, or any group to spend the day in the great outdoors. We'll help you come up with a great plan to maximize your time, or leave you to your leisure, exploring on your own.

Group sizes and gathering capacities are capped in compliance with [CDC](#) and [New Jersey's](#) current COVID-19 guidance; larger groups can be split across multiple sites. At this time, overnight camping experiences are only open to family PODs. You'll find more information about overnight options and booking reservations [here](#).

**This packet includes important information about fees, basic policies, and a reservation form. Please carefully read all of the documents, fill out the Reservation Form, and return it with your payment.**

- Choose your package, the date of your visit, and any add-ons.
- Include payment on the reservation form. Groups booking within 30 days of their visit pay their full fees at the time of reservation. Groups booking more than 30 days in advance pay their full fees or a \$100 deposit: whichever is less.
- We'll contact you 30 days prior to your event to fulfill any outstanding payments.
- GSHNJ Girl Scout troops or service units may have to complete and submit a [Trip Application](#) and [roster](#) prior to your event, based on your activities. We will advise if this step is necessary.
- Prior to arrival, you and all in your group will need to verify that no member of your group is presenting any symptoms of COVID-19 or recently interacted with anyone who has.

Read the following pages for descriptions of all we have to offer: choose what you want to do, and once we hear the basics from you, we will be in touch to offer assistance in planning the details of your stay with us.

If you have any questions, contact us at [rentals@gshnj.org](mailto:rentals@gshnj.org). Make sure to include your rental date and "Camp Hoover" in the subject line.



## What Do You Want to Do?

		RATES
<b>Day Trip</b>	Dedicated area for your group to set up from 9am-6pm. Includes a dedicated covered shelter and fire pit, use of bathrooms with flush toilets and running water, and access to hiking trails and playfield. See below to add on specialized activity space or full-service activities. Specific locations assigned based on availability.	\$3/person up to 4 hrs. \$5/person 4-8 hrs.
<b>First-Time Day Trip Experience</b>	Perfect for first-time campers and parents! Arrive by 9:30am, bring your own brown bag lunch, and we will provide everything else you need for an easy, successful outdoor adventure. Activities may include a hike, games, arts & crafts, nature activity, and more. Of course s'mores and songs will round out the day by 2:30pm. Your day will be planned and lead by a Camp Hoover staff member. <b>Minimum of 10 youth required.</b>	\$18/youth \$8/adult

## Do You Need an Activity Space?

SITE		RATES
<b>Amphitheater</b>	Adjacent to the dining hall, this is the ideal location to hold larger campfires or seated gatherings. Seats up to 400 on benches with fire circle and room to perform in front. <b>Must be booked in advance.</b>	FREE
<b>Pavilion</b>	Adjacent to the playfield, this expansive covered pavilion includes tables with benches, electricity, and plenty of space for up to 400 people.	\$15/hour
<b>Playfield</b>	Large open space for larger-group games and sports activities. Shed houses equipment for soccer, softball, volleyball, badminton, tug-o-war and more. Nine Square in the Air and a volleyball net available on the upper field. <b>Must be booked in advance.</b>	FREE

## Add On Some Activities!

<b>Archery</b>	<b>Available Mid-April to Mid-October, 7 years old and older.</b> Learn the basics of archery including safety, how to hold a bow, and how to shoot. Requires a certified archery instructor; see below to add on a subject matter expert.
<b>Geocaching</b>	Use our GPS units to find the caches hidden throughout Camp Hoover. Be sure to bring something to leave in the cache so others know you were there. 3 to 4 participants per unit works best.
<b>Hiking Trails</b>	Five marked trails available to explore including a night trail, a wide variety of terrains and habitats including a transitional forest, animals and plant life, vestiges of the past such as arrowheads, a lime kiln and old rock walls.
<b>Low Ropes Course</b>	<b>Available Mid-April to Mid-October, 7 years old and older.</b> A group cooperation and problem-solving activity. Requires a trained Low Ropes Course instructor to lead the activities.
<b>Outdoor Cooking</b>	Looking to teach your group about outdoor cooking and need a little help? We will provide the equipment and some basic food items for a sweet treat or full meal over the fire. If you'd prefer to have someone else lead your group through their beginning experience, add on a subject matter expert to take the lead.

<b>Program-In-a-Box</b>	Program kits include equipment, charts, and instructions to help you lead traditional camp activities including fire building, knife skills & safety, knots, orienteering, hiking, exploring crafts, and team building. Not confident enough to lead it yourself? See below to add on a subject matter expert to do the teaching for you.
<b>Specialty Programs from the Creation Studio</b>	Want to offer your group a traditional camp arts & crafts experience, but don't know what to do? We can put together everything you need to run Tie-Dye, Leather Working, Candle Making or Nature Crafts. Want a staff member to take the lead for your group? Add on a subject matter expert, too (see below)!
<b>Subject Matter Experts</b>	Some activities require trained personnel to be present during your planned activity, and the number of personnel depends on the size of your group. We can provide lifeguards, boating instructors, ropes course instructors, archery instructors, arts & crafters, outdoor cooking coaches, and more. Whole day = 9am-6pm; Half day = 9am-1pm or 2pm-6pm
<b>Waterfront Facilities</b>	<b>Boating available Mid-April to Mid-October</b> Rowboats, corcles, canoes, and funyaks. <b>Swimming available Mid-June to Mid-September.</b> All activities require parental permission and a health history. Requires qualified lifeguards for all activities. Other activities can include wading, fishing, water related badge work, etc. Whole day = 9am-6pm; Half day = 9am-1pm or 2pm-6pm

We have a lot to offer at Camp Hoover, and there's so much to choose from. Use the reservation form below to set your date and give us a basic idea of what you're looking for in your event. If you're looking for something different from what's listed here, need more information, or want advice on best practices, we're standing by to help you plan. Just submit your general outline using the options included below, then be ready for a call to discuss details. Contact us at [rentals@gshnj.org](mailto:rentals@gshnj.org) for questions and to book your reservation.



# Camp Hoover Reservation Form

Complete this reservation form and return it with payment. A confirmation, receipt, and a site-specific informational packet including COVID-19 safety instructions will be emailed to you. If we can't fulfill your reservation request, we'll call you to discuss options. Questions? Contact us at [rentals@gshnj.org](mailto:rentals@gshnj.org)

Name	Group Name/Troop #/SU #		
Address	City	State	Zip
Email	Cell Phone #		

**Day Trip:** Indicate your package, dates and times, and anticipated number of people in your group.

- Day Trip up to 4 hrs
  Day Trip 4-8 hrs
  First-time Day Trip Experience

# Adults	_____	Arrival date	_____	Arrival time	_____
# Youth	_____	Departure date	_____	Departure time	_____

**Reservation fees:** Reservations booked within 30 days of the event and reservations with total fees of \$100 or less must be paid in full at the time of the reservation. If reservation is booked more than 30 days in advance and fees total more than \$100, a deposit of \$100 is due at the time of the booking. The remainder of the rental fee is due 30 days prior to event.

**Canceling a portion or entire reservation:** All cancellations must be received in writing 12 or more weeks prior to your arrival date. If you cancel by this time, you will receive a refund minus the non-refundable, non-transferrable deposit. No refund will be issued if fewer than 12 weeks' notice is given. If the site is closed by GSHNJ due to weather or maintenance problems, a credit for a future rental or a full refund will be issued.

I understand and agree to the Site Reservation Procedures: \_\_\_\_\_  
Signature Date

**Payment Method**  Visa  MasterCard  Discover  American Express

Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_ Cardholder Zip Code: \_\_\_\_\_

# Add-On Activities

Activities may be added-on during your visit, but we encourage you to reserve them in advance to ensure availability. Some are subject to weather, capacity, and scheduling.

**Archery:** Available Mid-April to Mid-October, 7 years old and older. Requires 1 certified archery instructor per every 10 participants.

- |   |  |
|---|--|
| <input type="checkbox"/> Full day, \$120 + \$165/instructor | <input type="checkbox"/> 2-hour session, \$30 + \$45/instructor    |
| <input type="checkbox"/> 9am-1pm, \$60 + \$85/instructor    | <input type="checkbox"/> 1-hour session, \$15 + \$22.50/instructor |
| <input type="checkbox"/> 2pm-6pm, \$60 + \$85/instructor    | <input type="checkbox"/> Additional instructor                     |

**Creation Studio Specialty Programs:** all supplies included.

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Tie-Dye, \$2/person                          | # People _____  | <input type="checkbox"/> Subject matter expert for 1 hr, \$22.50 |
| <input type="checkbox"/> Leather Working, \$4/person                  | # People _____  | <input type="checkbox"/> Subject matter expert for 2 hrs, \$45   |
| <input type="checkbox"/> Candle Making, \$2/person                    | # People _____  | <input type="checkbox"/> Subject matter expert 9am-1pm, \$85     |
| <input type="checkbox"/> Nature Crafts, \$2/person                    | # People _____  | <input type="checkbox"/> Subject matter expert 2pm-6pm, \$85     |
| <input type="checkbox"/> Fuse Beads, \$2/person                       | # People _____  | <input type="checkbox"/> Subject matter expert 9am-6pm, \$165    |
| <input type="checkbox"/> Beads for Bracelets, \$2/person              | # People _____  |  |
| <input type="checkbox"/> Lanyards, \$2/person                         | # People _____  |  |
| <input type="checkbox"/> Canvas Backpack, \$4/person                  | Design and decorate your own backpack. We'll provide fabric markers and additional adornments so you can let your creative juices fly | # People _____   |
| <input type="checkbox"/> Wooden Birdhouse, \$2. <sup>50</sup> /person | Assemble your birdhouse, then use the provided paint to decorate it.  | # People _____   |
| <input type="checkbox"/> Bandana Craft, \$4/person                    | Use pony beads to turn a bandana into a piece of art  | # People _____   |

**Tie-Dye T-shirt:** \$4/shirt

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|---------------------|----------------------|---------------------|------------------------------------|
| # Youth Small _____ | # Youth Medium _____ | # Youth Large _____ | # Youth XL _____                   |
| # Adult Small _____ | # Adult Medium _____ | # Adult Large _____ | # Adult XL _____ # Adult XXL _____ |

**Geocaching:** GPS units available for rent; Site Director can provide tips on using the GPS units, but this is a self-directed activity; \$5/unit per day # GPS units \_\_\_\_\_

**Outdoor Cooking:** we'll provide the equipment and food, you lead the activity

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|--|----------------|--|
| <input type="checkbox"/> Sweet Treat, \$5/person | # People _____ | <input type="checkbox"/> Subject matter expert for 1 hr, \$22.50 |
| <input type="checkbox"/> Lunch, \$7/person       | # People _____ | <input type="checkbox"/> Subject matter expert for 2 hrs, \$45   |
| <input type="checkbox"/> Dinner, \$10/person     | # People _____ | <input type="checkbox"/> Subject matter expert 9am-1pm, \$85     |
| <input type="checkbox"/> Other meal, \$10/person | # People _____ | <input type="checkbox"/> Subject matter expert 2pm-6pm, \$85     |
|  |                | <input type="checkbox"/> Subject matter expert 9am-6pm, \$165    |

**Program in a Box:** each kit contains supplies for up to 8 people, charts, and instructions to help you lead your chosen activity. Groups larger than 8 will need more boxes; \$25/box

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|--|--|
| <input type="checkbox"/> Fire Building         | <input type="checkbox"/> Subject matter expert for 1 hr, \$22.50 |
| <input type="checkbox"/> Hiking                | <input type="checkbox"/> Subject matter expert for 2 hrs, \$45   |
| <input type="checkbox"/> Knife Skills & Safety | <input type="checkbox"/> Subject matter expert 9am-1pm, \$85     |
| <input type="checkbox"/> Knots                 | <input type="checkbox"/> Subject matter expert 2pm-6pm, \$85     |
| <input type="checkbox"/> Nature Crafts         | <input type="checkbox"/> Subject matter expert 9am-6pm, \$165    |
| <input type="checkbox"/> Orienteering          |  |
| <input type="checkbox"/> Team Building         |  |

**Ropes Course:** Available Mid-April to Mid-October, 7 years old and older. Requires 1 certified low ropes course instructor per every 10 participants.

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|---|--|
| <input type="checkbox"/> Full day, \$120 + \$165/instructor | <input type="checkbox"/> 2-hour session, \$30 + \$45/instructor    |
| <input type="checkbox"/> 9am-1pm, \$60 + \$85/instructor    | <input type="checkbox"/> 1-hour session, \$15 + \$22.50/instructor |
| <input type="checkbox"/> 2pm-6pm, \$60 + \$85/instructor    | <input type="checkbox"/> Additional instructor                     |

**Swimming:** available mid-June to mid-September. Requires 2 certified lifeguards for first 10 swimmers and an additional lifeguard for 11-25 swimmers, and a third lifeguard for 26-35 swimmers.

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|--|---|
| <input type="checkbox"/> Full day, \$120 + \$165/lifeguard | <input type="checkbox"/> 2-hour session, \$30 + \$45/lifeguard    |
| <input type="checkbox"/> 9am-1pm, \$60 + \$85/lifeguard    | <input type="checkbox"/> 1-hour session, \$15 + \$22.50/lifeguard |
| <input type="checkbox"/> 2pm-6pm, \$60 + \$85/lifeguard    | <input type="checkbox"/> Additional lifeguard                     |

**Boating:** Available Mid-April to Mid-October. Requires 2 certified lifeguards for first 25 boaters and an additional lifeguard for 26-35 boaters.

- |  |   |
|--|---|
| <input type="checkbox"/> Full day, \$120 + \$165/lifeguard | <input type="checkbox"/> 2-hour session, \$30 + \$45/lifeguard    |
| <input type="checkbox"/> 9am-1pm, \$60 + \$85/lifeguard    | <input type="checkbox"/> 1-hour session, \$15 + \$22.50/lifeguard |
| <input type="checkbox"/> 2pm-6pm, \$60 + \$85/lifeguard    | <input type="checkbox"/> Additional lifeguard                     |

## Activity Spaces

**Amphitheater:** Adjacent to the dining hall, seats up to 400 on benches with large fire circle and room to perform in front; FREE. Requested Date: \_\_\_\_\_ Requested Time In: \_\_\_\_\_ Out: \_\_\_\_\_

**Pavilion:** Adjacent to the playfield, this expansive covered pavilion includes tables with benches, electricity, and plenty of space for up to 400 people; \$15/hour. Requested Date: \_\_\_\_\_ Requested Time In: \_\_\_\_\_ Out: \_\_\_\_\_

**Playfield:** Large open space for larger-group games and sports activities; FREE. Requested Date: \_\_\_\_\_ Requested Time In: \_\_\_\_\_ Out: \_\_\_\_\_

**Interested in something else, but don't see it listed here?  
Contact us at [rentals@gshnj.org](mailto:rentals@gshnj.org) about your idea.**

### Participant Waiver of Liability

I/We hereby accept any and all responsibility for, and assume the risk of, any and all injury or damage to the attendees which might arise directly or indirectly as a result of, and/or participation in, the Camp Hoover program. I/We hereby expressly release, discharge, and hold harmless from any liability whatsoever the Girl Scouts Heart of New Jersey and all employees and volunteers in their capacities as representatives of GSHNJ, except for injuries caused intentionally, or by willful misconduct. I/We certify that I/We are familiar with the contents of this release, that I/We have read and understand the same, and that it is my/our intention by signing this release that the same is binding not only of me/we, but my/our heirs, administrators, executors, successors, and assigns.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

### COVID-19 Waiver and Liability

I/We hereby understand and accept all precautions and safety measures that have been put in place due to COVID-19. I/We will abide by these measures including, but not limited to, monitoring ourselves for symptoms of COVID-19 including fever, cough, loss of taste or smell, or sore throat, etc.; using proper personal protection equipment and hand washing techniques; and self-selecting out of the event if anyone believes they were exposed to novel coronavirus. I/We understand the need for these procedures and will respond to a pre-screening checklist that all members of our family POD will adhere to.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

### Participant Photo and Statement Release

Periodically, Camp Hoover and Girls Scouts Heart of New Jersey uses photos and statements made by participants in the Camp Hoover programs for newsletters, fund raising efforts, brochures, and articles about Camp Hoover and GSHNJ. All photos and statements are used with reasonable judgment for purposes directly relating to the operations of GSHNJ. This signed form gives GSHNJ permission by the signer to utilize participant photos or statements for the purposes mentioned above.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Submit this completed form and payment for all fees to [rentals@gshnj.org](mailto:rentals@gshnj.org).  
Questions? Reach us at [rentals@gshnj.org](mailto:rentals@gshnj.org) or 908-947-1733.**