

Job Description

JOB TITLE: Stayover Counselor	FLSA: Seasonal
DEPARTMENT: Girl Experience; Camp Hoover	
REPORTS TO: Unit Leader/Program Specialist, Assistant Director, Camp Director	DATE: December 2018

JOB SUMMARY:

The role of the Stayover Counselor is to provide an engaging camp program and camper supervision for a group of mixed aged girls during their weekend stay. They are responsible for leading and supervising a group of campers, keeping careful attendance, providing time for the girls to prepare for the week ahead, and making their stay enjoyable. Stayover counselors are on duty from Saturday morning to mid Sunday afternoon.

MAJOR ACCOUNTABILITIES:

- Attend and successfully complete all required training, program workshops, staff meetings, and supervisory sessions.
- Assist in guiding activities and experiences in the unit through girl-adult planning, with an emphasis on session and program theme, and the Girl Scout program.
- Participate in the planning and implementation of the weekend activity plan for the unit and coordinate activities.
- Assist in supervising, participating, and leading all aspects of the campers daily activities including change days, all-camp activities, rest hour, cook-outs, program activities, unit time, specialty programs, all-camp, meal times, kapers, off-site trips, etc., as assigned. Ensure girl/adult supervisory ratios are maintained at all times.
- Act as a role model, lead, guide, participate with a positive outlook, interact with campers, and promote participation.
- Work as a team member, share, accept direction, carry out duties as assigned.
- Actively engage campers in activities, including hikes, games, skits, songs, etc., as part of the camp experience.
- Assist in monitoring health and safety of campers, report all accidents/illnesses to Health Supervisor.
- Keep accurate records, ensure the health and safety of camper's, and ensure camper's allergy plans are followed.
- Maintain health and safety standards, rules, and policies of the camp.
- Actively participate in the end of the weekend clean up.
- Assist in instructing and leading campers in emergency procedures such as fire drills, evacuations, etc., as required.
- Assist in the completion of weekly program evaluations and recommendations.
- Perform other duties as assigned for the betterment of the campers, program, camp, and the council.

JOB QUALIFICATIONS:

- Must be at least 18 years of age.
- Current certification in First Aid, CPR, and AED child and adult.
- Camping experience at a Girl Scout camp, youth camp, and/or Girl Scout experience.
- Mature, reliable, responsible, good judgment, patience, strong interpersonal skills, and a sense of humor.
- Ability and desire to work with girls and adults in a camp setting.
- Ability to communicate clearly, to be flexible and adaptable, and to remain calm in an emergency.
- Have an understanding of the capabilities, needs, and interests of children.
- Have an appreciation for nature, the outdoors, and camping.
- Ability to work as part of a team, manage multiple priorities, and creatively problem solve.