

Job Description

JOB TITLE: Counselor – Unit	FLSA: Seasonal
DEPARTMENT: Girl Experience	
REPORTS TO: Unit Leader/Program Specialist, Assistant Director, Camp Director	DATE: December 2018

JOB SUMMARY:

The role of the Counselor is to assist/lead in providing an engaging camp program and camper supervision for a group of girls. They are responsible to assist in leading and supervising a group of campers within a unit/program area and providing input for the weekly activity plan, under the direct supervision of a Unit Leader or Program Specialist.

MAJOR ACCOUNTABILITIES:

- Attend and successfully complete all required training, program workshops, staff meetings, and supervisory sessions.
- Assist in guiding activities and experiences in the unit through girl-adult planning, with an emphasis on session and program theme, and the Girl Scout program.
- Participate in the planning and implementation of the weekly activity plan for the unit, coordinate unit activities with other camp units.
- Assist in supervising, participating and leading all aspects of the campers daily activities including change days, all-camp activities, rest hour, cook-outs, program activities, unit time, specialty programs, all-camp, meal times, kapers, off-site trips, etc., as assigned. Ensure girl/adult supervisory ratios are maintained at all times.
- Act as a role model, lead, guide, participate with a positive outlook, interact with campers, and promote participation.
- Work as a team member, share, accept direction, carry out duties as assigned by Unit Leader/Program Specialist.
- Actively engage campers in activities, including hikes, games, skits, songs, etc., as part of the camp experience.
- Assist in monitoring health and safety of campers, report all accidents/illnesses to Health Supervisor.
- Keep accurate records, ensure the health and safety of camper's, and ensure camper's allergy plans are followed.
- Maintain health and safety standards, rules, and policies of the camp.
- Actively participate in the end of the week clean up on Saturdays. (RESIDENT CAMP ONLY)
- Assist in instructing and leading campers in emergency procedures such as fire drills, evacuations, etc., as required.
- Assist in the completion of weekly program evaluations and recommendations.
- Perform other duties as Bus Counselor, Before/After Care Counselor, and/or Overnight Counselor if needed. (DAY CAMP ONLY)
- Perform other duties as assigned for the betterment of the campers, program, camp, and the council.

JOB QUALIFICATIONS:

- Must be at least 18 years of age.
- Current certification in First Aid, CPR, and AED child and adult.
- Camping experience at a Girl Scout camp, youth camp, and/or Girl Scout experience.
- Mature, reliable, responsible, good judgment, patience, strong interpersonal skills, and a sense of humor.
- Ability and desire to work with girls and adults in a camp setting.
- Ability to communicate clearly, to be flexible and adaptable, and to remain calm in an emergency.
- Have an understanding of the capabilities, needs, and interests of children.
- Have an appreciation for nature, the outdoors and camping.
- Ability to work as part of a team, manage multiple priorities and creatively problem solve.