### Welcome to Camp Hoover! We're so happy to have you here.



Located on 340 acres in Middleville, New Jersey, there is something for everyone at Camp Hoover! We offer three types of accommodations: heated cabins that have sleeping quarters with bunkbeds, full bathrooms, and kitchens stocked with cooking equipment; platform tent sites that have bathhouses and pavilions for shelter; and pitch-your-own-tent site that has a covered pavilion and bathroom facilities. Groups are invited to plan their own adventures, select all-inclusive weekends or arrange for individual program activities for your event. We are here to make your stay easy, enjoyable, and fun!

This packet includes important information about fees, basic policies, and a reservation form. Please carefully read all of the documents, fill out the Reservation Form, and return it with the required \$100 non-refundable, non-transferable deposit. Reservations will be entered in our schedule only when a deposit and the proper paperwork are received.

- All cancellations and site releases must be received in writing twelve weeks prior to your reservation date or you will be responsible for full payment of sites originally scheduled.
- Final payment for cabins/tent units is due **four weeks** prior to your arrival. Payment for addons is due the week after your trip.
- All paperwork and necessary certifications are due four weeks prior to your arrival.



- Any GSHNJ troops or service units must complete and submit a <u>Troop Trip Application</u> and <u>Roster Template thirty days</u> prior to your event to info@gshnj.org.
- Prior to arrival, all members of your group will need to verify that they are not presenting any symptoms of illness/communicable disease or recently interacted with anyone who has been ill.

Read the following pages for all we have to offer and then choose what you want to do and where you want to stay. Once we hear the basics from you, we will assist in planning the details of your stay with us.

Please note, it is likely that you will be sharing Camp Hoover with others and careful scheduling is necessary to accommodate the needs of everyone on site. A schedule of activities will be prepped and sent prior to your arrival.

If you have any questions, please contact us at <a href="mailto:rentals@gshnj.org">rentals@gshnj.org</a>. Make sure to include your rental date and "Camp Hoover" in the subject line.









Rev 11/23

### What Do You Want to Do?

		RATES
All-Inclusive Overnight Camping Event	Join us for the weekend and we will do all the work! Your stay will include accommodation in our cabins/tent units, meals, evening snacks, evening program, activity periods on Saturday and all the necessary supplies for your camp adventure! Minimum of 20 participants needed.1-night stay includes 2 or 3 meals and 1 evening snack; 2-night stay includes 4 meals and 2 evening snacks; day trip includes lunch. A staff member will reach out once you choose this option to help create your stay based on the menu below or check off the activities you are interested in.	1 night: \$100/girl and \$60/adult 2 nights: \$140/girl and \$80/adult Day: \$60/girl and \$30/adult
Choose your Overnight Camping Event	<b>Available year-round.</b> Select your accommodation, plan your own activities or pick from ours, and select other venues around camp to explore. Don't forget about meal planning, too!	See below for individual site rates
First Time Day Trip Experience	Available year-round. Let us introduce Camp Hoover to first time parents and campers. Arrive by 9:30 am, bring your own brown bag lunch and we will provide your group with a great first time experience – activities may include a hike, games, arts and crafts, nature activity and of course s'mores and songs will round out the day by 3:30 pm. Your day will be planned and lead by a Hoover staff member. Minimum of 10 youth required.	\$25/youth \$10/adult
Day Trip	<b>Available year-round.</b> Use of the camp from 9 am - 6 pm. A covered shelter is provided for day use. Feel free to add on any of the below activities or plan your own day!	\$5 per day

# Where Will You Stay?

SITE	YEAR-ROUND ACCOMMODATIONS	GSHNJ Rates	Non- Profit Rates
<b>Heronwood</b> Capacity:40	Modern chalet suitable for co-ed living and heated for year-round use. Sleeps 40: two rooms of 16 and one room of eight with bunk beds and mattresses. Large room with a wood burning stove, tables, and benches. Two separate bathrooms each with two showers, two toilets, and two sinks. Full kitchen includes two refrigerators, stove, cooking equipment, dishes and silverware for 40, microwave, and prep space. Outdoor fire circles, decks, and picnic tables.	1 night: \$375 2 nights: \$600	1 night: \$450 2 nights: \$650
<b>Evergreen</b> Capacity:40	Modern chalet suitable for co-ed living and heated for year-round use. Sleeps 40: two rooms of 16 and one room of eight with bunk beds and mattresses. Large room with a wood burning stove, tables, and benches. Two separate bathrooms each with two showers, two toilets and two sinks. Full kitchen includes two refrigerators, stove, cooking equipment, dishes and silverware for 40, microwave, and prep space. Outdoor fire circles, decks and picnic tables.	1 night: \$375 2 nights: \$600	1 night: \$450 2 nights: \$650
<b>Sinawik</b> Capacity:24	Heated cabin sleeps 24: four bedrooms each with three bunk beds. Meeting room with rock fireplace, tables, and benches. Full bathroom with three showers, three toilets, and three sinks. Full kitchen includes refrigerator, stove, cooking equipment, dishes and silverware for 24, microwave, and prep space. Outdoor fire circles and picnic tables.	1 night: \$210 2 nights: \$350	1 night: \$350 2 nights: \$475
<b>Berry Hill</b> Capacity:24	Cabin with wheelchair accessibility and heated for year-round use. Sleeps 24: two small rooms sleep four each, and large room of 16 with bunk beds and mattresses. Meeting room with rock fireplace, tables, and benches. Full bathroom with two showers, two toilets, and two sinks, plus additional bathrooms off small sleeping rooms. Full kitchen includes refrigerator, stove, cooking equipment, dishes and silverware for 24, microwave, and prep space. Outdoor fire circles and picnic tables.	1 night: \$210 2 nights: \$350	1 night: \$350 2 nights: \$475



SITE	SEASONAL ACCOMMODATIONS (Mid-April to Mid-October)	GSHNJ Rates	Non- Profit Rates
Birch Hollow Hickory Hill Cedar Ridge Maple Glen Oak Knoll Capacity: 40/site	<b>5 Sites Available</b> Each site has 8 platform tents that contain 5 cots, 5 mattresses and 5 crates. Each site has a screened counselor cabin with electricity, 6 beds, 6 mattresses and 6 crates. Cindy (or bathhouse) has electricity, flush toilets, hot showers, and sinks. Program Shelter is a large covered pavilion with a storage closet, picnic tables, benches, refrigerator, cooking equipment, charcoal grill, and emergency phone system. Each site has outdoor fire circles and picnic tables.	1 night: \$170 2 nights: \$250 per site	1 night: \$200 2 nights; \$320 per site
Individual Platform Tent or Counselor Cabin	Smaller groups can rent individual counselor cabins and platform tents within a site, based on availability. See above for the capacity and set up of tents and cabins. If you are not renting a full site, you may share the site with another group.	\$25/\$40 per tent \$60/\$85 per cabin	\$50/\$70 per tent \$75/\$90 per cabin
Valhalla Capacity: 20	Large open shelter with secure storage, cooking equipment, cold water sinks, and flush toilets. Plenty of space to pitch your own tents. Fire circles, picnic tables, and benches.	1 night: \$50 2 nights: \$75	1 night: \$75 2 nights: 100
CIT Cabins (2) Capacity: 8	Two small cabins at the main entrance to camp. The cabins have 2 sleeping rooms with 2 bunk beds each, indoor bathrooms, full kitchen with stoves, and an eating area. Outdoor fire circle and porches on all cabins.	\$70 / \$100 (each)	\$80 / \$120 (each)

# Do You Need an Activity Space?

SITE		RATES
Amphitheater	Adjacent to the dining hall, this is the ideal location to hold large group campfires or seated gatherings. Seats up to 400 on benches with fire circle and room to perform in front.	FREE
Creation Studio	Arts and Crafts room located below the dining hall. Bring your own craft materials or work with what is available. Supplies available for your use include crayons, markers, paper, ribbon, fabric, etc. See below for specialty programs.	\$25 per hour
Dining Hall	Available year round for meals or an indoor program area. Suggested activities include bingo, dances, indoor fires, movie night, and more. Houses 30 round tables that seat 8.	\$25 per hour
Kitchen	Adjacent to the Dining Hall. Industrial kitchen is available for use by trained adults. Training is free and available on a rolling basis, or Serve Safe Certification is accepted. Includes walk-in refrigerator/freezer, stoves, convection oven, warmer, mixer, slicer, dishwasher, and all cooking and serving equipment	\$150/meal if you provide your own cook.
Pavilion	Located on the playfield, this space offers cover during the rain or a hot day. Our large covered pavilion has tables with benches, electricity and plenty of space for programming.	\$20 per hour
Playfield	Large open space for large group games and sports activities. Shed houses equipment for soccer, softball, volleyball, badminton, tug-o-war and more. Nine Square in the Air and a volleyball net available on the upper field.	FREE
Townley Hall	Available year round as indoor program space. Stone fireplace, kitchen with sink and refrigerator, two bathrooms, deck with tables and chairs. Activities can include an activity space, indoor games, yoga, floor hockey, pillo pollo, etc.	\$25 per hour



#### Add On Some Activities

		RATES
Archery	<b>Available Mid-April to Mid-October, 7 years old and older.</b> Learn the basics of archery including safety, how to hold a bow, and how to shoot. Requires a certified archery instructor; see below to add on a subject matter expert. Whole day = 9am-6pm; Half day = 9am-1pm or 2pm-6pm	1 hour: \$25 2 hours: \$50 Half day: \$100 Whole day: \$200
Geocaching	Use a GPS app on your phone to find hidden markers throughout Camp Hoover. Work in teams to find them all.	FREE
Hiking Trails	Five marked trails available to explore including a Night trail. A wide variety of terrains and habitats including a transitional forest, animals and plant life, vestiges of the past such as arrowheads, a lime kiln and old rock walls.	FREE
Low Ropes Course	<b>Available Mid-April to Mid-October,</b> 7 years old and older. A group cooperation and problem solving activity. Requires a trained Low Ropes Course instructor to lead the activities. Whole day = 9am-6pm; Half day = 9am-1pm or 2pm-6pm	1 hour: \$20 2 hours: \$40 Half day: \$80 Whole day: \$160
Meal Plans	Take the fuss out of your camp adventure and buy a meal plan. Choices abound for all three meals, snacks, and even outdoor cooking. We can accommodate most allergies; see below for basic menu choices. You'll discuss details prior to your arrival. <b>Minimum of 15 people required.</b>	Varies based on menu see order form
Outdoor Cooking	Looking to teach your girls about outdoor cooking and need a little help. We will provide the equipment and some basic food items for a sweet treat over the fire. If you'd prefer to have someone else lead your group through their beginning experience, add on a subject matter expert, below. What the full experience? Let us lead you in a whole meal	\$5 -\$10/person for a full meal plus cost of SME
Program In a Box	Program kits include equipment, charts, and instructions to help you lead traditional camp activities including fire building, knife skills & safety, knots, orienteering, hiking, exploring nature, and team building. Not confident enough to lead it yourself? See below to add on a subject matter expert to do the teaching for you.	\$30/day Replacement fees charged for all unreturned equipment
Specialty Programs in the Creation Studio	Want to offer your group a traditional camp arts & crafts experience, but don't know what to do? We can put together everything you need to run Tie Dye, Leather Working, Candle Making, Dream Catchers, Birdhouse, Nature Crafts and more. Want a staff member to take the lead for your group? Add on a subject matter expert, too (see below)!	Varies based on the activity
Subject Matter Experts	Some activities require trained personnel to be present during your planned activity, and the number of personnel depends on the size of your group. We can provide lifeguards, boating instructors, ropes course instructors, archery Instructors, arts & crafters, outdoor cooking coaches, and more. Whole day = 9am-6pm; Half day = 9am-1pm or 2pm-6pm	1 hour: \$30/SME 2 hours: \$60/SME Half day: \$120/SME Whole day: \$240/SME
Waterfront Facilities	Boating available Mid-April to Mid-October Row boats, canoes, funyaks and corcls. Swimming available Mid-June to Mid-September. All activities require parental permission and a health history. Requires qualified lifeguards for all activities. Other activities can include wading, fishing, water related badge work, etc. Whole day = 9am-6pm; Half day = 9am-1pm or 2pm-6pm	1 hour: \$20 2 hours: \$40 Half day: \$80 Whole day: \$160

We have a lot to offer at Camp Hoover, and there's so much to choose from. Use the reservation form below to set your dates and give us a basic idea of what you're looking for in your event. If you're looking for something different from what's listed here, need more information, or want to advice on best practices,

we're standing by to help you plan. Just submit your general outline using the options included below, then be ready for a call to discuss

details.

Contact us at <u>rentals@gshnj.org</u> for questions or to submit your reservation paperwork.





# **Camp Hoover Reservation Form**

Complete this reservation form and return it with your deposit. A confirmation, invoice, and site-specific packet will be emailed to you. No reservation request will be held without the deposit payment. Questions? Contact us at rentals@gshnj.org

Out-of-cor	uncil Troop # need to purchase insur	☐ Non-Profit Group ance from GSHNJ/Cam	Troop # Out-	☐ Private ( family/private gro	Group oup 🗌 Yes 🗌 No
		we are able to provide of	our own Certificate of Ins	urance coverage [	Yes No
Event Contac	ct:				
Name			Group Nar	ne/Troop Numbe	r/SU Information
Address		C	ity	State	Zip
Email Addres	ss (please print)		Cell Phone	?	
☐ # of youth	Evergreen  Heronwood  Berry Hill  Sinawik  CIT Cabin 1  Valhalla  """ # of adults  """ Time day Trip – o	Choice # Choice # Choice # Choice # Choice # Choice # for cabin/tent rentals  nly complete the below All-Inclusive: # of you	ght/day accommodations Hickory Hill Cedar Ridge Birch Hollow Maple Glen Oak Knoll  Day Trip \$5/person v and no addons. The Ca th # of adults Youth at \$25/person	Choice # Choice # Choice # Choice # Choice # Choice # The first properties of the control of	# of adults
1st Choice	Arrival Date	Time	Departure Date	Time	
2 <sup>nd</sup> Choice	Arrival Date	Time	Departure Date	Time	
\$100, a depose due four wee information will be the insured formation will be the insured formation.	sit of \$100 is due at the lks prior to arrival. If t will be issued. If the d be refunded. All Non-C or dates of the trip.	e time of the reservatior he date you requested is ate is not available, you SSHNJ rental groups wil	n full at the time of the res in order to hold the site. is available, a rental invoic will be notified. If no date il need to provide a Certifi	The remainder of the with billing and the works for your good icate of Insurance	f the rental fee is additional roup, then the naming GSHNJ as
arrival date. I refund will be	f you cancel by this ti e issued if fewer than	me, you will receive a re	ns must be received in wr efund minus the non-refu n. If the site is closed by G e issued.	ındable, non-tran	sferrable deposit. No
I understand	and agree to the Site	Reservation Procedures	:		
Payment Me		to Girl Scouts Heart of N	•	an Express	Date
Card #:			Exp Date:	Security Cod	le:
Cardholder S	ignature:			JI. 14. 77. 0. 1	
			Car GSHNJ, Attn: Finance, 11		

### Add-On Activities

Activities may be added-on during your visit, but we encourage you to reserve them in advance to ensure availability. Some are subject to weather, capacity, and scheduling.

	Available Mid-April to participants.	Mid-October, 7 y	years	old and older. Requires 1 certified archery instructor
	Full day, \$200 + \$	240/instructor		2-hour session, \$50 + \$60/instructor
	9am-1pm, \$100 +	\$120/instructor		1-hour session, \$25 + \$30/instructor
	2pm-6pm, \$100 +	\$120/instructor		Additional instructor
_	urse: Available Mid-A er every 12 participant	-	er, 7 y	years old and older. Requires 1 certified low ropes course
	] Full day, \$160 + \$2	240/instructor		2-hour session, \$40 + \$60/instructor
	] 9am-1pm, \$80 + \$	120/instructor		1-hour session, \$20 + \$30/instructor
	2pm-6pm, \$80 + 9	\$120/instructor		Additional instructor
_	•	25 swimmers, and		equires 2 certified lifeguards for first 10 swimmers ird lifeguard for 26-35 swimmers.  2-hour session, \$40 + \$60/lifeguard
		J		
L	9am-1pm, \$80 + \$	o o		1-hour session, \$20 + \$30/lifeguard
	2pm-6pm, \$80 +	\$120/lifeguard		Additional lifeguard
	Available Mid-April to eguard for 26-35 boat		quire	s 2 certified lifeguards for first 25 boaters and an
	Full day, \$160 + \$	240/lifeguard		2-hour session, \$40 + \$60/lifeguard
	9am-1pm, \$80 + 5	\$120/lifeguard		1-hour session, \$20 + \$30/lifeguard
	2pm-6pm, \$80 +	\$120/lifeguard		Additional lifeguard
Outdoor	Cooking: we'll provide	e the equipment,	recip	e and food; you lead the activity.
Sw	eet Treat, \$5/person	# People		☐ Subject matter expert for 1, \$30
Bre	eakfast, \$8/person	# People		Subject matter expert for 2 hrs, \$60
Lui	nch, \$9/person	# People		☐ Subject matter expert 9am-1pm, \$120
Dir	ner, \$10/person	# People		Subject matter expert 2pm-6pm, \$120
				☐ Subject matter expert 9am-6pm, \$240



🗌 Crea	tion Studio Specialty Programs: all	supplies included.		
	Tie-Dye, \$3/person	# People	Subject matter expert for	1 hr, \$30
	Leather Working, \$4/person	# People	Subject matter expert for	2 hrs, \$60
	Candle Making, \$2/person	# People	Subject matter expert 9ar	m-1pm, \$120
	Nature Crafts, \$2/person	# People	Subject matter expert 2pr	m-6pm, \$120
	Fuse Beads, \$2/person	# People	Subject matter expert 9ar	m-6pm, \$240
	Beads for Bracelets, \$2/person	# People	# of Subject matter exper	ts
	Lanyards, \$2/person	# People		
	Basket Weaving, \$8/person	# People		
	String Art-Metal Frame, \$3/person	# People		
	Button Making, \$3/person	# People		
	Rock Painting, \$2/person	# People		
	Batik, \$5/person	# People		
	Canvas Backpack, \$4/person		your own backpack. We'll rs and additional adornments eative juices fly	# People
	Wooden Birdhouse, \$3/person	Assemble your birdho paint/supplies to deco	ouse, then use the provided orate it.	# People
	Dream Catchers, \$4/person	Create your own dream catcher # People		
	Rain Sticks, \$1/person	Create and decorate y	your own rain stick	# People
	Bandana Craft, \$5/person	Use pony beads to tur	rn a bandana into a piece of ar	# People
	Beaded Keychain, \$4/person		rn (or create you own ads and lanyard to create a	# People
	Dye/Batik T-shirt: \$4/shirt			
	Youth Small # Youth Medium	_		
# 1	Adult Small # Adult Medium	# Adult Large	# Adult XL # <i>A</i>	Adult XXL
	ge/Journey Workshops: We would li provide just the activities or do an al			y or weekend;
	Junior Journey		# Gir	ls
	Cadette Journey		# Gir	ls
	Senior Journey		# Gir	ls
	] Ambassador Journey		# Gir	ls
Г	] Badge(s) Name		# Gir	ls

Camp Director will reach out to discuss options, pricing and more!

Program in a Box Groups larger than 1:			s, and instructions to hel	p you lead your chos	sen activity.
	Fire Building		Subject matter expert for	or 1 hr, \$30	
	Hiking		Subject matter expert for	or 2 hrs, \$60	
	Knife Skills & Sa	afety $\square$	Subject matter expert 9	am-1pm, \$120	
	Knots		Subject matter expert 2	pm-6pm, \$120	
	Nature Crafts		Subject matter expert 9	am-6pm, \$240	
	Orienteering B/G	J			
	Orienteering C/S	S/A			
Interested in somethin		ee it listed here? (	Contact us at rentals@gshi	nj.org about your idea	ı <b>.</b>
Amphitheater: seat	ts up to 400 on bend	ches, FREE ] Saturday Time	Sunday	Time	
			with what's available in the		
☐ <b>Dining Hall:</b> for ind ☐ Friday Tim	oor program space, ne	,\$25/hour ] Saturday Time	Sunday	Time	
☐ <b>Pavilion:</b> covered sp☐ Friday Tim	pace near the playfine	eld, \$20/hour ] Saturday Time	Sunday	Time	
☐ <b>Playfield:</b> great for ☐ Friday Tim	large group games one	or sports; some sp ] Saturday Time	ort equipment available for 	use, FREE Time	
☐ <b>Townley Hall:</b> for in ☐ Friday Tim			Sunday	Time	

# Food Service and Meal Plans

stoves, convection of kitchen staff must h	tchen, \$150/meal: Provide; oven, warmer, mixer, slicer, nave a current Serve Safe Ce on must be submitted prior	dishwasher, a ertification or	and all cooking and s	serving equipment.	One member of	
Kitchen Manager Name:			_ Email Address:			
Type of Certification:			Expiration or Cor	mpletion Date:		
	Break	fast	Lunch		Dinner	
Friday						
Saturday Sunday						
Other:						
Other:						
basics below and leaknow in advance. Be sandwich, chips, fru	erson minimum: take the fur arn about menu details duri esides the "hot" option, all b ait, and condiments. "Hot" lo d water. Final menu choices	ng your plann oreakfast plan unch and dinr	ling period. We can a s include cereal and ner plans include sal	accommodate most fresh fruit. Boxed l ad, and pb&j. All me	allergies but need to unches include	
	Hot Breakfast \$10/perso	on	# people Sat	turday Sunda	ay	
Continental Breakfast \$8/person			# people Saturday Sunday			
☐ Hot Lunch \$12/person			# people Saturday Sunday			
	Boxes Lunch \$10/persor	1	# people Sat	turday Sunda	ay	
	Hot Dinner \$15/person		# people Fri	day Saturday		
	Pizza Dinner \$10/person	l	# people Fri	day Saturday		
	S'mores \$1/person		# people Fri	day Saturday		
	Banana Boats \$2/person	1	# people Fri	day Saturday		
	Dessert Burrito \$3/perso	on	# people Fri	day Saturday		
Dietary		# of Vegan	# of Diary Free	# of Gluten Free	# of other (explain)	
	7 Free, Vegan participants tional charge of \$2 per o cover costs					
attendees which n program. I/We he Scouts Heart of No except for injuries contents of this re	ot any and all responsibiling the arise directly or ind reby expressly release, diew Jersey and all employ a caused intentionally, or lease, that I/We have reathet the same is binding	irectly as a re scharge, and ees and volu by willful mi d and under	esult of, and/or pa I hold harmless fro nteers in their cap sconduct. I/We ce stand the same, ar	rticipation in, the om any liability whacities as representify that I/We are not that it is my/ou	Camp Hoover natsoever the Girl ntatives of GSHNJ, e familiar with the r intention by	
SignatureDate						